



Town of Woodsboro, Texas
"The Friendly City"
Application for Employment



110 Wood Ave. Phone 361-543-4505 Fax 361-543-4187 Email citysecretary@woodsborotx.net

We consider applications for all positions without regard to race, color religion, creed, gender, national origin, age, disability, sexual orientation, citizenship status, genetic information or any other legally protected status.
 The Town of Woodsboro is an Equal Opportunity Employer.

Please Print

Position(s) Applying For
Applicant Information

Date

First Name Middle Name Last Name Nick Name

Mailing Address Physical Address City State Zip Code

Home Phone Cell Phone other Contact Numbers

Social Security Number (Voluntary) Driver's License Number / State Issued

| | |
|--|----------|
| Best time to contact you is: _____:_____ | AM / PM |
| Have you ever been employed with the Town of Woodsboro? If yes, give date _____ | YES / NO |
| Do you have any family currently working with the Town of Woodsboro? | YES / NO |
| Are you currently employed? | YES / NO |
| May we contact your present employer? | YES / NO |
| Are you legally able to work in this country? | YES / NO |
| Can you travel if a job requires it? | YES / NO |
| Have you ever been convicted of a crime (felony)? | YES / NO |
| Do you have any family currently a City Council member? If yes, give name and relationship _____ | YES / NO |



Employment Experience - Start with your present or last job. Include military service and assignments and volunteer activities.

| | | | |
|------------------------------------|--|------------|-------------------|
| Employer | | | |
| Address | | | |
| Phone | | Supervisor | |
| Job Title | | | |
| Reason for Leaving | | | |
| Date Employed from | | to | Pay Rate Starting |
| | | | Final |
| Duties Performed / Job Description | | | |

| | | | |
|------------------------------------|--|------------|-------------------|
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| Date Employed from | | to | Pay Rate Starting |
| | | | Final |
| Duties Performed / Job Description | | | |



Training - List any specialized training or skills that may relate to the position applying for:

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Education - List all schools and education that apply.

| | | |
|-------------|--------------------|-----|
| High School | Year of Graduation | GED |
|-------------|--------------------|-----|

| | |
|----------------------------|--------------------|
| Trade or Vocational School | Year of Graduation |
| Course of Study | Years Completed |

| | |
|-----------------|--------------------|
| College | Year of Graduation |
| Course of Study | Years Completed |

| | |
|-----------------|--------------------|
| Other | Year of Graduation |
| Course of Study | Years Completed |

References – List someone other than family member or someone living in your household

| | |
|---------|--------------|
| Name | Relation |
| Address | Phone Number |

| | |
|---------|--------------|
| Name | Relation |
| Address | Phone Number |



| | |
|---------|--------------|
| Name | Relation |
| Address | Phone Number |

Applicant’s Statement

I certify that the answers given herein are true and complete.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an “at will” nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause.

In the event of employment, I understand that false or misleading information given in my application or interview may result in discharge. I understand, also, that I am required to abide by all policies and regulations of the Town of Woodsboro.

Signature of Applicant

Date

